



# Glenmore Elementary School Parent Advisory Council Meeting

**Date: April 27, 2026**

**Time: 6:30pm**

**Place: Glenmore Elementary School**

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## MINUTES

- 1. Call to Order at 6:30:** Alex Vigue, PAC President
  - a. 16 people in attendance
- 2. Land Acknowledgement:** Alex Vigue, PAC President
  - a. We acknowledge that we are on the traditional and unceded territory of the Syilx Okanagan Peoples. We are honoured to live, work, and play on this land, and be in relation with people from across all traditional and unceded territories. In this space we are committed to ongoing healing, reconciliation, decolonization, and fostering relationships within our communities. We express gratitude to all the knowledge keepers who have kept this land for so many generations, and we wish to learn from their wisdom to be better stewards of their land.
- 3. Principal's Update:** Brady Ibbetson, GME Principal
  - a. Kindergarten for September 2026 will include 80 students in French, 15 students in English.
  - b. Early Learning For Families (ELFF) and Kindie Orientation is scheduled for June 3rd, 2026 at 12:15pm. PAC representative will speak about PAC email updates, PAC Parent, Mabel's Labels, Save the Dates for upcoming events in September, Volunteer opportunities, links to [glenmorepac.ca](http://glenmorepac.ca), Instagram: [@glenmore\\_elementary\\_pac](https://www.instagram.com/glenmore_elementary_pac) and Facebook: [Ecole Glenmore Elementary Parent Advisory Council](https://www.facebook.com/EcoleGlenmoreElementaryParentAdvisoryCouncil)

- c. Retirements: Mme Risso retiring June 2026, some temporary teachers may not return; these positions will be filled towards the end of June.
- d. Track and Field for intermediate students is starting in a couple weeks. Apple Bowl date is May 21, then qualifying students will go to Districts at the Apple Bowl on on June 2. Long jump pits are going in throughout the district, we will most likely have ours installed in the Fall. Still waiting for 4 more goal posts for soccer.

**4. PAC Financial Updates:** Kellie Garcia, PAC Treasurer

| <b>Glenmore Elementary School PAC Income Statement</b> |                    |                  |                 |
|--|--------------------|------------------|-----------------|
| Year: 07/01/2025 to 06/30/2026                         |                    |                  |                 |
| <b>As of April 25, 2026</b>                            |                    |                  |                 |
| <b>BANK ACCOUNT BALANCES</b>                           |                    |                  |                 |
| General Account  | \$46,373.94        |                  |                 |
| Gaming Account   | \$11,971.15        |                  |                 |
| School PAC Account                                     | \$2,130.62         |                  |                 |
| <b>Total Balance:</b>                                  | <b>\$60,475.71</b> |                  |                 |
| Accounts Payable                                       | \$ (29,371.75)     |                  |                 |
| <b>Total Cash Available:</b>                           | <b>\$31,103.96</b> |                  |                 |
| <b>FUNDRAISING</b>                                     |                    |                  |                 |
| Items  | Revenue            | Expenses         | Profit          |
| Easy Give  | \$2,131            | \$0              | \$2,131         |
| Fun Lunch  | \$124,257          | \$116,354        | \$7,903         |
| Spirit Wear  | \$670              | \$743            | -\$73           |
| Santa's Workshop                                       | \$1,137            | \$307            | \$830           |
| Family Photos  | \$2,675            | \$0              | \$2,675         |
| Mabel's Labels   | \$200              | \$0              | \$200           |
| Recycling  | \$60               | \$0              | \$60            |
| School Dance   | \$0                | \$0              | \$0             |
| Grade 6 Fundraisers                                    | \$7,660            | \$5,992          | \$1,668         |
| <b>TOTALS:</b>   | <b>\$131,130</b>   | <b>\$117,403</b> | <b>\$13,726</b> |
| <b>GAMING FUNDS</b>                                    |                    |                  |                 |

| Year                       | Grant      | Expenses   | Remaining |
|----------------------------|------------|------------|-----------|
| Prior Year Remaining       | 0.00       | -          | 0.00      |
| 2025-2026                  | 13,220     | 1,550      | 11,670    |
|                            |            |            |           |
| <b>BUDGET</b>              |            |            |           |
| Items                      | Budget     | Expenses   | Remaining |
| Bank Charges               | \$ 165     | \$ 259     | \$ (94)   |
| BCCPAC Registration        | \$ 100     | \$ -       | \$ 100    |
| Mail Chimp Subscription    | \$ 380     | \$ 230     | \$ 150    |
| MunchaLunch Annual Fee     | \$ 370     | \$ 370     | \$ 0      |
| Fun Lunch Supplier Costs   | \$ 131,000 | \$ 116,354 | \$ 14,646 |
| PAC Promotions & Website   | \$ 600     | \$ 620     | \$ (20)   |
| Spirit Wear Supplier Costs | \$ 2,400   | \$ 743     | \$ 1,657  |
| Miscellaneous              | \$ 125     | \$ 123     | \$ 2      |
| Admin Assistant Day        | \$ 100     | \$ -       | \$ 100    |
| Book Swap                  | \$ 1,000   | \$ 639     | \$ 361    |
| Christmas Hampers          | \$ 1,390   | \$ 1,390   | \$ (0)    |
| Cultural Event             | \$ 500     | \$ -       | \$ 500    |
| Family Dance               | \$ 3,800   | \$ 368     | \$ 3,433  |
| Family Fun Night           | \$ 3,500   | \$ 836     | \$ 2,664  |
| Footprint Days             | \$ 300     | \$ -       | \$ 300    |
| Grade 6 Celebration        | \$ -       | \$ -       | \$ -      |
| Movie Night                | \$ 2,900   | \$ 1,441   | \$ 1,459  |
| Opening Day                | \$ 300     | \$ 126     | \$ 174    |
| Parent Education           | \$ 500     | \$ -       | \$ 500    |
| Playdate/Track Meet        | \$ 150     | \$ -       | \$ 150    |
| Popcorn Expenses           | \$ -       | \$ -       | \$ -      |
| Popcorn Machine            |            |            |           |
| Maintenance                | \$ -       | \$ -       | \$ -      |
| Retiring/Leaving Teachers  | \$ 200     | \$ 189     | \$ 11     |
| Santa's Workshop Costs     | \$ 300     | \$ 307     | \$ (7)    |
| Staff Lunch                | \$ 1,700   | \$ -       | \$ 1,700  |
| Teacher Appreciation Day   | \$ 250     | \$ -       | \$ 250    |
| COBSS Bursary              | \$ 2,080   | \$ 2,080   | \$ -      |
| Field Trips                | \$ 19,110  | \$ -       | \$ 19,110 |
| Grizzly Care               | \$ 500     | \$ 352     | \$ 148    |
| Gymnastics/Parkour         | \$ 6,000   | \$ -       | \$ 6,000  |

|                  |                   |                   |                  |
|------------------|-------------------|-------------------|------------------|
| Teacher Requests | \$ 17,770         | \$ 12,108         | \$ 5,662         |
| Year Book        | \$ 1,300          | \$ -              | \$ 1,300         |
| <b>TOTALS:</b>   | <b>\$ 198,790</b> | <b>\$ 138,535</b> | <b>\$ 60,255</b> |

- a. Reconciling grade 6 fundraising amounts on Munch-a-Lunch which will change the revenue.
- b. Going forward we plan to not include grade 6 fundraising in the Fun Lunch ordering, but move it to the Fundraising Tab on Munch-a-Lunch. This will ease the process for the Fun Lunch Coordinator and the Treasurer. These Fundraisers would include but are not limited to screamers, slushies, popcorn, candy grams. The grade 6 parent committee for next year will need to be looped in to this change. As well, popcorn sorting and distribution will be separated from Fun Lunch with the intention that a grade 6 parent coordinates popcorn pick up and grade 6 students coordinate sorting and distribution.
- c. The gaming account is used for events (family dance, family fun night, etc), not field trips because it is more challenging to obtain required receipts for busing during field trips. Receipts are required for all gaming account expenses when audited.
- d. Paulyn and Kellie will connect to have a change over of responsibilities of the Treasurer role for the 2026-2027 school year.

## 5. Committee Updates

- a. **Footprint Days 2026 Wrap/ Celebration:** Joshua Peters, Lead
  - i. Success! 50 attended Wednesday, over 150 attended Friday
- b. **Family Dance Committee:** Jenna and Roni, Co-Leads
  - i. May 8, 2026 Schedule includes:
    1. 1st Dance 4:00-5:30pm
    2. Pizza Distribution 5:30-6:30
    3. 2nd Dance 6:30-8:00pm
  - ii. Theme is Out Of This World, come in costume for a chance to win a \$10 giftcard to Circle K, one available at each dance.
  - iii. Students and supervising adult both need tickets to attend - please purchase tickets at [Munch-a-Lunch](#)
  - iv. We need volunteers to run this event, please consider helping! See positions below and sign up at [Glenmore PAC](#)

| Position           | Description   | Timeslot  | Meeting place                                    |
|--------------------|---|-----------|--|
| Set Up             | Decorating the gym, placing tables where they are needed                            | 2:30-3:30 | Gym  |
| Check In Dance 1   | Confirm names of ticket holders as they enter the dance                             | 3:45-4:15 | Gym exterior double doors near staff parking lot |
| Concession Dance 1 | Run the sales of candy and drinks for attendees of the dance                        | 3:45-5:30 | Main doubles doors to school                     |
| Pizza Distribution | Hand out boxes of whole pizza to families   | 5:00-6:45 | Studio   |
| Check In Dance 2   | Confirm names of ticket holders as they enter the dance                             | 6:15-6:45 | Gym exterior double doors near staff parking lot |
| Concession Dance 2 | Run the sales of candy and drinks for attendees of the dance                        | 6:15-8:15 | Main doubles doors to school                     |
| Clean Up           | Take down decorations, collect and return tables, pack up leftover concession items | 8:00-8:30 | Gym  |

c. **Staff, Teacher, Admin Days & Lunch:** Malindi -Elmore, Lead

- i. Teacher Appreciation Day will be scheduled shortly, options need to be within the follow date ranges: May 25-June 2 or June 10-19
- ii. Malindi brought coffee and flowers to the admin staff! Thank you admin for all your hard work!

d. **Family Fun Night:** Meghan Muhle & Roni Pullen, Co-Leads

- i. June 5, 2026 5:00-8:00pm
- ii. Danielle Friesen will coordinate the Tiny Toy Drive, with Mr Gazel and the grade 6 students announcing the drive and distributing the shoe boxes to each classroom. The PAC pays 10 cents per toy which goes toward the grade 6 fundraising for graduation celebrations.
- iii. Approved to run a cake walk - ask for small cakes or cupcakes, signage to warn for allergies, include vegan and gluten free options as well.
- iv. We are considering bringing in the Reptile Queen for a short portion of the evening depending on budget allowances.

**6. Fun Lunch:** Alyssa Faulkerson & Alex Vigue, Co-Leads

- a. Because of the struggle to find volunteers to sort Fun Lunch there will be a final call out for volunteers to fill all the spots for May and June in order for June Fun Lunch to run. The cut off for this will be May 7, if all spots are not filled for both months we will have to make the decision to cancel Fun Lunch for the month of June. The amount of time, effort, and stress to find volunteers is creating burn out for

many of the regular volunteers in our community. Sign up to volunteer at [Glenmore PAC](#) and consider asking grandparents or other family members to help.

- b. For the 2026-2027 school year Fun Lunch will be offered one day a week, on Wednesdays, from September to December. The goal is to increase to two days beginning in January if we have enough volunteers. We are hoping to have a volunteer Lead (someone who is trained) each Fun Lunch day who will arrive at 10:00am to get started with the remaining volunteer arriving at 10:30am and asked to stay till 11:30. Food orders from absent students can be picked up by 11:30 at the Tronson Rd double door entrance.
- c. As discussed during the explanation of finances, popcorn fundraising for grade 6 students will transition to the grade 6 parent committee and grade 6 students.

#### **7. COBSS Appreciation Day**

- i. Appreciation Day event on April 29, 4-6pm. Email [gmepac@gmail.com](mailto:gmepac@gmail.com) if you'd like to go with Alex!

#### **8. Open Lead Spots for 2026/2027**

- i. Fun Lunch Volunteer Coordinator
- ii. Communications/ Social - Audree Volunteered to take this on, thank you!

#### **9. PAC 360: *A time for any questions, concerns, feedback, and input.***

- a. The last PAC meeting and AGM of this school year is May 25, 2026. Proposed to host a potluck before the meeting with pizza available for students. Decided to meet at 5:30pm for potluck prior to the 6:30pm meeting. Details to follow!
- b. During the AGM there will be a call for nominations. Brady will send an email two weeks prior to AGM announcing the details of the potluck, meeting, and a blurb about each role needed to fill.

#### **10. Adjournment & Pub**

- a. **Adjournment at 7:20**